

Mississippi College Graduate School

Instructions for Completing Comprehensive Exam Application

The application for Oral/Written Comprehensive Exams is required to be filed at the beginning of your last semester or summer term of attendance. The form is processed by the Graduate School in consultation with the Registrar's Office and your departmental advisor. The Graduate School and Department Chairs reserve the right to select the comprehensive examination committee for each student's examination. Basically, the criteria for selecting the committee are governed mainly by the availability of the faculty members and courses the students have had. See the *Graduate Bulletin* for further information about the comprehensive examination.

By signing this form you are certifying that the courses and grades listed are accurate (*the Graduate Office will verify*) and that you have checked your earned hours against your program requirements.

If you have any remarks you wish to make about scheduling the actual exam, please feel free to write them at the bottom of the form. You may wish to select your committee members, but please understand that scheduling will be based upon availability. Remember, you, the student, are ultimately responsible for knowing whether you have completed degree requirements.

We suggest that you review all of your course materials Very Carefully in preparing for your examination. In addition, you may wish to confer with your advisor for other examination suggestions.

Directions

- ▶ Complete oral/written comprehensive examination application during last semester or summer term of attendance.

Comprehensive Application deadlines:

Fall
September 7

Spring
January 28

Summer
June 5 (1st term)
July 5 (2nd term)

- ▶ Please include all courses you have completed and all courses in which you are currently enrolled, or in which you plan to enroll and any transfer work you intend to use on your graduate degree.
- ▶ Have comprehensive examination application signed by advisor BEFORE filing with the Graduate School.
- ▶ Graduate Honors
The Graduate Council adopted the following graduate honors scale effective December 1998: Highest Honors, *Summa Cum Laude*-4.0; With High Honors, *Magna Cum Laude*-3.95-3.99; and With Honors, *Cum Laude*-3.90-3.94.

